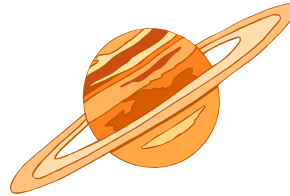


# Group Leader / Teacher Guide

Thank you for selecting the EcoTarium for your field trip visit. In order to **take advantage of all the museum has to offer** and to make sure your curriculum goals and objectives are met, please take the time to:

## Familiarize yourself with the EcoTarium

- Read through the Field Trip Planner brochure and look over the museum map.
- Pre-visit the EcoTarium to plan your trip. Show your Teachers' Association card for free admission.
- Speak to a museum educator to answer any curriculum questions.
- Check the web at [www.ecotarium.org](http://www.ecotarium.org) for driving directions.



## Pre-visit Preparation

Make the most of your visit to the museum by downloading an on-site activity sheet designed around frameworks such as Life Science, Physical Science, Earth and Space Science, Technology, Engineering and Mathematics.

EcoQuests include a quick guide for teachers and chaperones and a post activity for back in the classroom.

- Find them at [www.ecotarium.org/programs](http://www.ecotarium.org/programs).

## Prepare chaperone packets

(Please distribute ahead of time)

- A completed copy of the Chaperone Guide, listing the students assigned to each chaperone (1 adult chaperone for every 10 children), instructions for any activities assigned to the students, group schedule including times and locations of programs, train ride, store visit, lunch, and bus departure time for each chaperone.
- A copy of the [museum map](#).
- Copies of any EcoQuest you've chosen to use.

## After the Visit: Assess It

- Integrate the visit into the curriculum.
- In the classroom, assess whether learning objectives were achieved.
- Make notes about what worked and what to do differently.
- Please send your feedback to [reservations@ecotarium.org](mailto:reservations@ecotarium.org).

## The Day of the Visit

Review the schedule and expectations with everyone.

Divide into groups: minimum ratio is 1 adult to 10 students.

Advise what you'll be focusing on back in the classroom- "Pay attention to..."

Have all materials and assignments distributed ahead of time.

Take a final head count of adults and children.

Bring your confirmation letter with the final count to the Information Desk located on the top level of the museum building to check-in your group.

Be sure to check the day's schedule and ask questions.

# Chaperone Guide

You don't need any special knowledge to be a chaperone, just a willingness to actively take part in your visit and ask questions.



## EcoTarium Guidelines

- Stay with your group at all times. If you get separated, report to the Information Desk.
- Please refrain from tapping on the glass of the animal habitats.
- Be considerate of others visiting the museum.
- Food and drinks allowed in the lunchroom and picnic areas.
- Please use the trash and recycling bins. Plastic bags, straws, and gum can be dangerous to our wildlife.

## Chaperone Responsibilities

The best way to enjoy your visit is to keep your group actively engaged in their visit.

- Keep your group together at all times.
- Verify the list of the students under your supervision.
- Encourage students to participate in the program and to fully explore the exhibits.
- Help students respect museum guidelines.
- Make sure you know the itinerary including times and locations of programs, train ride, store visit, lunch, and bus departure time.
- Keep to your schedule, to avoid missing your program.
- Group Schedule:

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- Special Instructions:

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- Return to bus time: \_\_\_\_\_

Chaperone Name:

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Student Names:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

**We hope you have a fun and educational visit !**

